

Oregon Public Library Board Minutes  
Oregon Village Hall, Community Room  
117 Spring St. Oregon, WI 53575  
Wednesday, April 10, 2019 at 5:00 p.m.

1. **Call to Order** President Jenny Nelson called the meeting to order at 5:02pm.
2. **Roll Call** Those attending were: President Jenny Nelson, Vice President- Dr. Brian Busler (arr 5:05pm), Treasurer- Jeanne Carpenter, Secretary- Kyle Severson, Coral Goplin, Carrie Schudda (arr 5:03pm), Laura Shtaida. Also attending were Jennifer Endres Way, Library Director, Mary Davidson, Assistant Director, Kara Ripley, Adult Services & Outreach Librarian, and Mindy Sorg, OPN Architects.
3. **Adopt/Amend Agenda** Goplin made the motion to adopt the agenda as written. Shtaida seconded. Motion carried 5-0.
4. **Citizen Appearance/Public Comment/Scheduled Guests**
  - a. OPN Architects – Mindy Sorg gave a project update from meetings on March 20 and April 8, where approximately 70 people gave feedback, along with the focus groups held on April 10. Every group mentioned the need for multiple community spaces. There was a desire to have places to come together to share the space, their experiences and lives. Many mentioned the need for an aesthetically pleasing building. OPN will compile & synthesize the data over the next weeks.
  - b. Kara Ripley, Adult Services & Outreach Librarian – Department Highlights. Ripley's report focused on 2 main areas: programming and the video game collection. Ripley has greatly expanded adult programming during her first 15 months here at the library. Her most popular classes recently were the instant pot and paint night. When asked, "why have a paint night at the library?" Ripley responds it's always good for adults to try something new, to learn to expand their creativity, and participate in lifelong learning events. Her 2018 needs assessment survey indicated that adults were most interested arts and crafts programming. She's also working on balancing programs with her audience, and including some that will interest men, such as the upcoming introduction to home brewing. The video game collection is the newest adult collection, funded by both adult and childrens budgets. In about 15 months, 79 games in 4 formats have circulated over 800 times, or an average of 10 times each game. That's popular! Way congratulated Ripley on greatly expanding the quality, quantity and variety of adult programming.
5. **Consent Agenda**
  - a. Amend/Approve Minutes. The minutes from March 13, 2019 were approved on a motion made by Schudda, and seconded by Severson. Motion carried 7-0.
  - b. Review and Payment of available Bills- Busler made the motion to approve the payment of bills totaling \$24,527.20, and Receipts of \$ 22,816.18, and accept the Financial Report dated 4/10/19. Way commented on the VandeWalle and Assoc. charge to professional services for a meeting on 3/13/19 with Village staff & OPN Architects. Reimbursement from Sauk and Green counties were received this month. Shtaida seconded the motion. Motion carried 7-0.
6. **Discussion and possible action items**
  - a. Recognition of Trustee Carpenter for Library Board Service. The board thanked Jeanne Carpenter for her dedicated service to the Library Board these past 2 years. Carpenter announced Randy Glysch would be the new Village Board representative, beginning in May.
  - b. Sponsorship Agreement for Building Project. The only substantive change was made to accept donations in non-equal installments. Schudda made the motion to approve the Sponsorship Agreement (Oregon Public Library Building Project) to be used for Naming Opportunities. Goplin seconded. Motion carried 7-0.
  - c. Sponsorship Policy to Replace Existing Building Naming Rights Policy. Shtaida made the motion to approve the Sponsorship Policy to replace the existing Building Naming Rights Policy. –Goplin seconded. Motion carried 7-0.
  - d. Elimination of Fines for Teen Materials & Amendment of 2019 Fee Schedule- Way gave background information, stating both Fitchburg and Verona Public Libraries no longer charge fines for overdue materials. Currently, the library doesn't charge fines on children's materials, and senior citizens aren't assessed fines. Removing fines from teen materials would have minimal fiscal impact for this year. Patrons checking out

teen materials wouldn't be penalized if the materials were returned late, but would be charged for replacement if the materials weren't returned or were damaged. Schudda made the motion to eliminate fines for teen materials effective June 1, 2019 and to amend the 2019 Fee Schedule accordingly. Busler seconded. Motion carried 7-0.

- e. Request for Library Board Testimonials- Way asked that board members offer a short testimonial for building awareness and/or campaign efforts.
- f. New Library Input Sessions- Covered in item 4. A.

## **7. Information Items**

- a. Committee Reports
  - i. Steering Committee for Capital Campaign- Nelson reported the committee has chosen a logo designed by Oregon resident, Bob Head, and is working at filling positions in the Campaign Cabinet.
  - ii. Building Committee- Nelson reported this group met for the first time on April 16, 2019, where the meeting revolved around site analysis and building considerations.
  - iii. Personnel Committee- Meeting will be held April 24, 2019.
  - iv. Nominating Committee- Severson reported the committee has one candidate per office.
- b. Library Director's Report- there was none
- c. Communications
  - i. Village Board Proclamation Honoring National Library Week – April 7-13, 2019.
  - ii. Community Member Feedback on New Library- Way continues to collect all comments.
  - iii. Village Board announcements- Upcoming organizational meeting will be held April 16, 2019.
  - iv. School District announcements affecting the library- There were none.

## **8. Closing and Future Agendas**

- a. Next meeting: May 8, 2019
- b. Request for future agenda items

## **9. Adjournment** Busler made the motion to adjourn the meeting at 5:57pm. Schudda seconded. Motion carried 7-0.