

Oregon Public Library Board MEETING MINUTES

Wednesday, March 8, 2023
Oregon Senior Center, 219 Park St., Oregon, WI 53575

1. **Call to Order:** Jenny Nelson called the meeting to order at 5:00 PM.
2. **Roll Call:** Present were: President – Jenny Nelson, Vice President – Laura Shtaida, Treasurer – Coral Goplin, Secretary – Carlene Bechen (Village Board Rep), Dr. Leslie Bergstrom (School Board Rep), John Bonsett-Veal, Laura Reese, Owner’s Representative - Geoff Vine, Library Director – Jennifer Endres Way, Technical Services Supervisor and Administrative Assistant – Laura Dewey (recorder), OCA Media (recorder).
3. **Adopt/Amend Agenda:** Shtaida made the motion to adopt the agenda as written with the exception of moving 7a after 6a. Bechen seconded. Motion carried 7-0.
4. **Community Input:** There were no comments.
5. **Consent Agenda**
 - a. **Amend/Approve Minutes from February 2023 Meeting:** Bonsett-Veal made the motion to approve the minutes from February 8, 2023. Goplin seconded. Motion carried 7-0.
 - b. **Review and Payment of available Bills:** Motion made to approve the Payment of Bills by Goplin. Bechen seconded. Motion carried 7-0.
 - c. **Review/Accept Financial Report(s) currently available:** Motion made to approve Financial Reports in 5b.
6. **Information Items**
 - a. **Building Project Report & Schedule (Geoff Vine):** Vine reported that the new library project is on schedule and at budget to date. The excavation is done, concrete foundations are completed, and there is permanent live power on site. The wall panels will be installed soon and the details of the storywalk are being discussed.
 - b. **Committee Reports**
 - i. **Personnel:** Way would like to schedule a Personnel Meeting within the next six weeks to discuss the need to add an additional staff member (Teen Librarian) to prepare for the new building and to also discuss the Director’s Evaluation.
 - c. **Library Director’s Report:** Way highlighted items from the Director’s Report including Management Team members participating in the Village’s Nehemiah Black History for a New Day 9-week training, LibraryCalendar will be scheduling implementation, New Self-Checks are scheduled for installation on April 3, and SCLS is moving to a new building at the end of May and we are waiting for information to determine if we will be able to provide enough services to patrons to be open during their move. Meetings have been held with Thyse for the donor wall and OMNI Technologies for the AV system and security.
 - i. **Senator Baldwin Congressionally Directed Spending Funding Grant Update:** Way told the Board that Senator’s Baldwin’s office has been tremendously helpful while we await the information on the application that is required before the grant money is distributed. Way has been regularly sending emails to ask for information on the next steps and to obtain the application that she has been told is forthcoming since the beginning of the year.
 - ii. **New Library Project Funding Report:** Way reported that with the addition of the CDS grant through Senator Baldwin’s office, the total in funds raised will be \$3,361,647.51 from the capital campaign and fundraising efforts! Nelson said the many donations are a tribute to the community and the excitement for our new library.
 - iii. **2022 Library Infographic:** Way summarized the numbers reported on the infographics for 2022. The decreased numbers experienced during the pandemic are continuing to rebound very well! Circulation was 193,562 with over 68,000 visits in 2022. eBooks have increased to the highest numbers ever at 41,986 and the library hosted a total of 321 programs and events. Thanks to OCA Media we have had almost 1500 views of our recorded programming on YouTube.

- iv. **Strategic Plan & 2022 Highlights:** Way summarized the highlights for 2022 and mentioned that we will be more focused on the Strategic Plan goals in the Management Team Quarterly Reports for 2023. Bechen commented on the wonderful commitment and high priority the library has to Diversity, Equity, and Inclusion.
 - v. **Trustee Training: ALA – Freedom to Read Statement:** The American Library Association Freedom to Read Statement is endorsed by the Oregon Public Library as part of our Collection Development policy. Nationwide, there is a trend of communities and libraries facing challenges to including particular items in their collection and efforts to censor. This is an informational item only.
- d. **Communications**
- i. **Village Board announcements:** Bechen reported that the Black History for a New Day sessions are going very well, the Village Hall is preparing to move in April, and public workshops for the Comprehensive Plan will be held in March and all information gathered will be weighted equally.
 - ii. **School District announcements:** Bergstrom reported that it is a very busy time of year and the kids have had a variety of wonderful experiences and listed many recent successes in academics, arts and sports. She highlighted the high school production of “The Music Man” with very talented kids, the current formal wear drive, and the recent raffle for Black History Month.
7. **Discussion and possible action items**
- a. **Establish Nominating Committee (Per Bylaws):** Bonsett-Veal made the motion to Appoint Reese and Bechen to the Nominating Committee. Goplin seconded. Motion carried 7-0.
8. **Closing and Future Agendas**
- a. **Next meeting: Wednesday, April 12, 2023**
 - b. **Request for future agenda items:** none
9. **Adjournment:** Bechen made the motion to adjourn at 5:44 PM. Goplin seconded. Motion carried 7-0.